

**Spokane Housing Authority
Board of Commissioners Regular Meeting
Minutes for April 30, 2018**

Board Attendees:

Keith James, Chair	Besse Bailey, Vice Chair
Gretchen Campbell, Commissioner	Larry Johnson, Commissioner
Kai Nevala, Commissioner	
Kammi Smith, Counsel	

Staff Attendance:

Pamela Tietz, Executive Director
Lori Hays, CFO/Deputy Director
Alex Liberman, Director of Housing Assistance Programs
Diana Klasen, Director of Property Management
Brian Jennings, Housing Development Director

1. **Convening of the Meeting** – Chair James called the meeting to order at 3:40 P.M.
 - a. **Public comments** – Joycelyn Straight gave comment regarding the Section 8 Housing Choice Voucher Administrative Plan. Glen Pierce gave comment regarding vouchers.
 - b. **Community Partner – Cami Hanson, COO, Career Path Services**
 - c. **Commissioner Comments** – Vice-Chair Bailey commented that the Finance Committee met on April 30th and discussed the financial reports and the Inspector General's Audit.

2. **Action on Proposed Resolutions and Motions**
 - a. **Deferred to new business or unfinished business**

3. **Consent Calendar** – All items listed under the "Consent Calendar" are considered routine and will be enacted *by one motion* unless a Commissioner or citizen so requires, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.
 - a. **Approval of Minutes from Regular Meeting on February 26th and March 26th 2018**
 - b. **Review of February 2018 Utilization Report**
 - c. **Review of February 2018 month-end Financial Reports**
 - d. **Resident Group Reports**
 - e. **News & Notes**

Vice-Chair Bailey moved to approve the Consent Calendar, Commissioner Campbell seconded the motion, and all approved unanimously.

4. Executive Director's Report

5. Development Director's Report

6. New Business

- a. **Discussion and Consideration of Drafted Bylaws** – after discussion it was asked to have a thirty minute study session before the next regular board meeting.
- b. **Section 8 Housing Choice Voucher Administration Plan**

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6.b.1 Public Hearing that took place on April 23, 2018 – Alex Liberman discussed the changes and comments received during the public hearing on April 23, 2018.

6.b.2 Consideration of a Motion to Ratify Admin Plan – after consideration of the comments, and with expectation of new revisions to be presented during the summer months this year, Vice-Chair Bailey moved to ratify the Section 8 Housing Choice Voucher Administrative Plan, Commissioner Campbell seconded the motion, and all approved unanimously.

Chair James convened the regular meeting to executive session for 10 minutes at 4:45 P.M.

7. Executive Session to discuss items related to RCW 42.30.110 (b) "To consider the selection of a site... when public knowledge regarding such consideration would cause a likelihood of increased price."

Chair James reconvened the regular meeting at 4:55 P.M.

8. Unfinished Business

9. Adjournment – Chair James adjourned the meeting at 4:56 P.M.

Chair:


Keith James

Secretary:


Pamela Tietz, Executive Director