

**Spokane Housing Authority  
Board of Commissioners Regular Meeting  
Minutes for March 26, 2018**

**Board Attendees:**

Keith James, Chair  
Kammi Smith, Counsel

Kai Nevala, Commissioner

**Board Absentee:**

Besse Bailey, Vice Chair  
Gretchen Campbell, Commissioner

Andre Wicks, Commissioner  
Larry Johnson, Commissioner

**Staff Attendance:**

Lori Hays, CFO/Deputy Director  
Alex Liberman, Director of Housing Assistance Programs  
Diana Klasen, Director of Property Management  
Brian Jennings, Housing Development Director

1. **Convening of the Meeting** – Chair James called the meeting to order at 3:40 P.M.
  - a. **Public comments** – None.
  - b. **Recognition of Staff Longevity in January 2018** – Chair James discussed having the recognition of staff after the next quarterly meeting so staff would be present.
2. **Commissioner Comments** – None.
3. **Action on Proposed Resolutions and Motions**
  - a. **Deferred to new business or unfinished business**
4. **Consent Calendar** – All items listed under the “Consent Calendar” are considered routine and will be enacted *by one motion* unless a Commissioner or citizen so requires, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.
  - a. **Approval of Minutes from Regular Meeting on February 22, 2018**
  - b. **Review of Utilization Report (Transition month, none to review)**
  - c. **Review of month-end Financial Reports (Transition month, none to review)**
  - d. **Resident Group Reports**
  - e. **News & Notes**
    - 4.e.1 **Executive Director**

Chair James stated that because there is no quorum that no action would be taken and this consent calendar would be considered next month.

5. **Executive Director’s Report** – Lori McGowan, CFO/Deputy Director, provided a report and overview of meetings with the city, progress of the agency manual and succession planning, and discussed the upcoming PNRC (Pacific Northwest Regional Conference of NAHRO) conference for which she organized several sessions.
6. **Development Director’s Report** – Brian Jennings reported the progress of current rehabilitation projects, including the efforts with coordinating relocation at Valley 206, interior work at Westfall Village will start in April, meetings with the VOA, and that Scattered Sites Public Housing Rental Assistance Demonstration is again moving forward.

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**7. New Business** – None.

Chair James convened the regular meeting to executive session for 10 minutes at 4:08 P.M..

**8. Executive Session to discuss items related to RCW 42.30.110 (b) "To consider the selection of a site... when public knowledge regarding such consideration would cause a likelihood of increased price."**

Chair James reconvened the regular meeting at 4:20 P.M.

**9. Adjournment** – Chair James adjourned the meeting at 4:28 P.M.

Chair:

  
Keith James

Secretary:

  
For Pamela Tietz, Executive Director