

**FORM OF PROPOSAL  
(RFQ Attachment A)  
No. Q18002, Establishment of a Pool of Affordable Housing Non-Profits**

(This Form must be fully completed and placed under Tab No. 1 of the "hard copy" tabbed proposal submittal.)

**1. Instructions.**

Unless otherwise specifically required, the items listed below must be completed and included in the proposal submittal. Please complete this form by marking an "X," where provided, to verify that the referenced completed form or information has been included within the "hard copy"/"electronic" proposal submitted. Also, complete the Proposer's Statement as noted below:

**Table 1**

"X" =  Item Included	Tab No.	Submittal Item  (One original signature copy of each document)
	1	Form of Proposal (Attachment A)
	2	Form HUD 5369-C (8/93), Certifications and Representations of Offerors
	2	Form HUD 5369-A(11/92), Representations, Certifications, and Statements of Bidders
	3	Profile of Firm Form (Attachment C)
	4	Proposed Services
	5	Managerial Capacity/Staffing Plan
	6	Client Information
	7	Equal Employment Opportunity Statement

**2. Debarred Statement.**

Has this firm, or any principal(s) ever been debarred from providing any services by the Federal Government, any state government, the State of Alabama, or any local government agency within or without the State of Washington? Yes  No  If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status.

**3. Disclosure Statement.**

Does this firm or any principals thereof have any current, past personal or professional relationship with any Commissioner or Officer of the Agency? Yes  No  If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status.

**4. Felony Disclosure.**

Has any principal(s) or any person(s) proposed to perform the work ever been convicted of a felony? Yes  No  If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status. PLEASE NOTE: The Agency reserves the right to not make award to any proposer that has staff who has been convicted of a felony if the Agency feels that doing such is in its best interests.

**5. Non-Collusive Affidavit.**

The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from bidding, and has

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not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or of any other proposer, to fix overhead, profit or cost element of said proposal price, or that of any other proposer or to secure any advantage against the Agency or any person interested in the proposed contract; and that all statements in said proposal are true.

**6. Proposer's Statement.**

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this proposal submittal, they are verifying that all information provided herein is, to the best of their knowledge, true and accurate, and that if the Agency discovers that any information entered herein to be false, such shall entitle the Agency to not consider or make award or to cancel any award with the undersigned party.

Further, by completing and submitting the proposal submittal the undersigned proposer is agreeing to abide by all terms and conditions pertaining to this RFQ as issued by the Agency, either in hard copy or electronically. Pursuant to all RFQ Documents, this Form of Proposal, and all attachments, and pursuant to all completed Documents submitted, including these forms and all attachments, the undersigned proposes to supply the Agency with the services described herein for the to be negotiated fee(s) pertaining to this RFQ.

The Above Verified By:

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Signature	Date	Printed Name	Title
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